

<b>WP1</b>	<b>WP 1 / Oct. - Dec. 13: Project establishment, commitment and preparation</b>
	<b>Kick-off - transnational meeting</b> <b>Nov. 13, Denmark, Viborg, 3 days, 2 pax / country</b> - Project establishment, principles & procedures, project plan - Mutual orientation on status quo in each partner country - Quality approach and methods
	Establishment of project procedures and commitment of local project team members - 3 pax / country
	Local production: Proposals on set of categories and criteria for benchmark - 3 pax / country
	Transnational Skypemeeting, dec. 13
	Dec. 13 <b>meeting advisory board</b> - introduction
<b>WP1 Milestones</b>	<i>Plan for benchmarking process, delegated tasks, criteria for survey</i>
<b>WP2</b>	<b>WP 2 / Jan. - April 14: Benchmarking of best practice in VET</b>
	Design for survey: Observations, interview, online survey, desk top - 2 pax/country
	<b>Feb. 14: Local observations in FI</b> , interview and data collection : 2 pax from DK, SI, UK. 2 days.
	<b>March 14: Local observations in DK</b> , interview and data collection: 2 pax from FI, SI, UK. 2 days.
	Data collection and storage, survey results: 1 pax / country
	Skype partnermeeting on survey resultats and theories for analysis of data
<b>WP2 Milestones</b>	<i>Grid, interview guide, gloassary, data collection, multi media materials</i>
<b>WP3</b>	<b>WP 3 / May - Aug. 14: Generalization of methods and principles</b>
	Analysis as desk top work in virtual exchange with project partners. Proposals on operationalisation into new best practice.
	June 14: <b>Meeting advisory board</b> - presentation of conclusions
	Adjustment of conclusions + prototype of MAP - a tool for operationalisation into best practice

<b>WP3 Milestones</b>	<i>Conclusions and methods - first draft of MAP</i>
<b>WP4</b>	<b>WP 4 / Aug. - Dec. 14: Test runs - implementation and evaluation of best practice</b>
	<b>Transnational meeting: Aug. 14, Slovenia, 2 days, 2 pax / country</b> - Planning of local test runs for implementation of best practice, based on survey results
	<b>Local test runs:</b> DK - local improvement at VET college: 5 teachers, 1 manager FI - improvement in local VET teacher training: 5 assistant professors, 1 manager SI - new methods at local VET college: 5 teachers, 1 manager UK - new methods at local teacher training college: 5 teachers, 1 manager NL - local improvement at VET college: 2 teachers, 1 manager
	Local evaluations of test runs
	Skypemeeting on conclusions for adjustment of MAP
<b>WP4 Milestones</b>	<i>Results of test runs, adjusted prototype of MAP, collection of multi media materials</i>
<b>WP5</b>	<b>WP 5 / Jan. - June 15 - Final products - map &amp; guideline</b>
	Meeting <b>advisory board</b> - recommendations for implementation
	<b>Transnational meeting: Jan. 15, England, 2 days, 2 pax / country</b> - Conclusions on local practice and on generalisation in partner countries as well as in EU - Final adjustments of MAP - Realization of national implementation
	Production of MAP in 4 languages
	Edition of multimedia materials to final product
	Local / national implementations, 3 pax / country - <b>teacher training module in UK, SI, FI</b> - dissemination of MAP - involvement of new practitioners (VET colleges, teacher training institutes) - contribution to debates in national VET-systems - Impact on European debate
<b>WP5 Milestones</b>	<i>Final products, various impacts</i>
<b>WP6</b>	<b>WP 6 / Aug. - Sept. 15 - Evaluation &amp; report</b>
	<b>Transnational meeting: Aug. 15, Finland, 2 days, 2 pax / country:</b> - Evaluation of project and products - Recommendations and future perspectives

	Final recommendations and assessment of products and methods by <b>meeting advisory board</b>
	Final report
<b>WP6 Milestones</b>	<i>Evaluation results, final report</i>
<b>WP7</b>	<b>WP 7 / Oct. 13 - Sept. 15 - Communication and valorization</b>
	<p><i>See attached communication plan</i></p> <ul style="list-style-type: none"> <li>- Local, regional, national communication activities for each partner</li> <li>- Transnational and European communication activities on behalf of the entire project</li> <li>- Local and national anchoring of project results</li> <li>- Transnational and European anchoring of project results</li> </ul>
	Hosting and edition of project website
<b>WP7 Milestones</b>	<i>Communication products, new practice</i>
<b>WP8</b>	<b>WP 8 / Oct. 13 - Sept. 15: Management</b>
	<i>Project communication</i>
	- monthly newsletters about project progress to project partners
	- Skypemeetings between local project managers, 6x / year á 0,5 days
	- preparation and postprocessing of transnational meetings: 2 pax, 4 transnational meetings, 5 days / meeting
	<i>Quality</i>
	- monitoring of project progress
	- quality criteria and focus
	- formative evaluations of work process
	<i>Administration</i>
	- accountancy
	- interim report
	- Intranet: archiving of work materials and final products
	Proofreading and translations
	Inspection